

## Church Lawton School

### Remote Education Provision Policy

Review date:	December 2023
<b>Next review date:</b>	<b>December 2024</b>

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

## **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

## **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

Students should expect to study their full range of subjects online, via the school's virtual learning environment, Google Classroom. Teachers will follow the normal curriculum and adapt the learning tasks to fit the online

## **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

<p>Primary school-aged pupils</p>	<p>3 hours per day</p> <p>We expect that remote education (including remote teaching and independent work) will take pupils broadly the same amount of time as children in school. The timetable for the day will match that of children in school and individual support will be available during normal school hours. If children are unable to complete the learning tasks they are set, then they (or parent/carers on their behalf) should discuss this with the Class Teacher.</p>
<p>Secondary school-aged pupils not working towards formal qualifications this year</p>	<p>4 hours per day</p> <p>We expect that remote education (including remote teaching and independent work) will take pupils broadly the same amount of time as children in school. The timetable for the day will match that of children in school and individual support will be available during normal school hours. If children are unable to complete the learning tasks they are set, then they (or parent/carers on their behalf) should discuss this with the Class Teacher.</p>

<p>Secondary school-aged pupils working towards formal qualifications this year</p>	<p>4 hours per day</p> <p>We expect that remote education (including remote teaching and independent work) will take pupils broadly the same amount of time as children in school. The timetable for the day will match that of children in school and individual support will be available during normal school hours. If children are unable to complete the learning tasks they are set, then they (or parent/carers on their behalf) should discuss this with the Class Teacher.</p>
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## Accessing remote education

### How will my child access any online remote education you are providing?

All learning will take place via the school's virtual learning environment, Google Classroom. If students are having problems with their Google password, they should contact the school, via [admin@naschurchlawton.cheshire.sch.uk](mailto:admin@naschurchlawton.cheshire.sch.uk) in the first instance.

Students should ensure that they are logged in and present for the start of their lesson. Lessons will start at the same time as they would in school. There will also be a 10 minute registration at the start of the day for all students at 9.00am. There will be no registration at the end of the day.

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

During the autumn term we surveyed students to find out how far students were able to access remote education at home. As a result, we have loaned our extremely vulnerable student's laptops.

However, we are aware that there may still be difficulties accessing remote education, especially where there are multiple siblings expected to be online simultaneously. If your child, or one of your children, will not be able to access online learning, please email [office@churchlawtonschool.org.uk](mailto:office@churchlawtonschool.org.uk)

## **How will my child be taught remotely?**

### **We use a combination of the following approaches to teach pupils remotely:**

- Students should access the relevant Google Classroom page. Teachers will be present online at the start of the lesson, to present new information to students and to setup a guided or independent learning activity. This section of the lesson may take 10-20 minutes. During this time, students should be logged on, listening and engaging with any discussion points – students may be asked to contribute either via the microphone or comments.
- Teachers will then set an independent learning activity, to enable students to develop their knowledge and understanding of new information, apply this knowledge to new situations, or to analyse and evaluate arguments. Teachers will remain online and available to support students with these tasks via Google Classroom – parents and students should use the comment function to access support from teachers.
- Teachers will then set a task with some form of submission by the end of the lesson. This may be using the classwork tab on Google Classroom, for

example to complete a piece of extended writing, or it may be to complete a quiz via Google Forms, so that students gain immediate feedback on their progress. It may also take the form of engaging with a test or activity on another website.

- All pupils have received a session in their lesson to ensure they are familiar with how to access and return work.
- Completed work should be shared through Google Classroom, e.g. using photos, Google docs, Google slides, pdfs, videos, etc.
- Please do not hesitate to contact school if you are encountering any difficulties. In all cases the primary aim is to cover the required curriculum areas for their specific subject. The teacher will decide the most effective method to use to achieve this aim. Students should contact their teacher if they are having difficulty with any aspect of their subject or if they are finding the workload unmanageable. We will continue to use Google classroom to deliver the majority of work set remotely. Some curriculum subjects may also use other specific websites to support pupils' learning.
- Feedback - Pupils will receive regular feedback on their progress from their class teachers, or if the teacher is unwell through another member of staff. Pastoral Care and Contact Pupils will be contacted whilst they are at home by the school to ensure they are well and that they are being supported emotionally. Families will also be supported to help with the education of the pupils at home. If a whole class or year group bubble are all isolating, the form teacher or year group leader will hold a weekly class meeting using Google meet.

## Engagement and feedback

### What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We expect all students to login and be present for all lessons. As parents and carers, you can support your child by making sure that they are ready to learn each day and present for registration.
- Please ensure that as far as possible, your child has a suitable learning environment. If there are problems accessing online resources, or your child is ill and therefore unable to access online lessons, please communicate via the Google classrooms to let the teachers know.
- We will be keeping to the usual break and lunch arrangements.

### How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- We will be taking a register for registration, and for all other lessons. Teachers will take the register within the first 5 minutes of the session. If students are not present for their lessons, a message will be sent home to advise parents.
- Key workers for students will be contacting parents/carers to inform them if students are not participating in set tasks

### How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to providing feedback on pupil work is as follows:

- Students will receive a response from a member of staff regularly in a variety of forms. This may be wellbeing and ‘How are you doing with your activities?’ check on Google Classroom or by telephone. Staff will feedback on your child’s learning regularly so that your child does not go off track if they have had a misconception. Feedback will come in many forms including written/typed comments, acknowledgment of learning. Your child may receive additional challenges to think about in their further learning if they have found something easy or they may get another similar activity if they need the extra practice of the skill.
- Children do not need to respond to their feedback that their teachers give however they may well need to act on the advice given in their future learning, just as they would do in school. If your child does not understand their task, they can contact the teacher via Google Classroom to let them know and the teacher will respond when they are able to do so.

- If the whole class are absent from school due to an outbreak or lockdown, teachers will be able to respond throughout the school day. However, if we have a mixture of students in school and at home, I am sure you will understand that our teachers will only be able to give feedback at the end of the school day due to their class teaching commitments.
- Teachers will not live-stream lessons from their homes, nor engage in any video calling. These sessions are not desirable for our children as the teacher-pupil interaction is not easily replicated.

### **Additional support for pupils with particular needs**

#### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:



- If a child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified, and next steps agreed.
- Deputy Principal advises and monitors the provision provided by the class/subject teacher and ensures provision is in place as documented in their EHCP plan.
- Key worker are in weekly contact with parents/carer and student.
- If a student does not engage the Class/Subject teacher will make contact and discuss potential barriers.
- If a child normally has a 1:1 Therapy session these will continue via Microsoft Teams / phone calls with MAST practitioner

### **Remote education for self-isolating pupils**

#### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

Where this is the case, teachers will share lesson resources via the stream on Google Classroom.  
Students should follow their usual timetable and complete the work to the best of their ability.